

OKLAHOMA CORPORATION COMMISSION
HUMAN RESOURCES DEPARTMENT
UNCLASSIFIED POSITION VACANCY ANNOUNCEMENT

To apply, submit a resume and cover letter and any pertinent documentation to the Oklahoma Corporation Commission, Human Resources Department, P.O. Box 52000, Room 460, Jim Thorpe Office Building, Oklahoma City, OK 73152-2000. FAX: 405-522-3658; email: HR2@occcmail.com. If you need assistance for an interview please call 521-3596.

ANNOUNCEMENT NUMBER: 2018-50/pw NO.OF VACANCIES: 1 OCC PIN: 18500817
POSITION TITLE AND CODE: Project Environmental Analyst, 6186 SALARY RANGE: \$49,819.00
POSTING DATE & TIME: November 10, 2017 8:00 a.m.
CLOSING DATE & TIME: November 17, 2017 4:30 p.m.
FLSA LISTING: X EXEMPT NON-EXEMPT EEOC: Professional
IMMEDIATE SUPERVISOR: Salim Douglah, Technical Manager
LOCATION OF WORK: OKC-Jim Thorpe Building

DESIRED QUALIFICATIONS:

A bachelor of science degree in civil, environmental or geological engineering; geology, geophysics; hydrology; environmental science; chemistry; or closely related field; and one (1) year professional-level experience in one of the above listed areas or closely related work; and one (1) year experience in management of high capitalization projects OR an equivalent combination of education and experience.

TYPICAL FUNCTIONS:

- Provides guidance and assistance to customers on regulation and reimbursement of corrective action taken to protect human health, safety and environment from leaking petroleum storage tanks.
- Investigate complaints; prepare reports and maintain records of environmental quality, initiating and providing testimony in court actions.
- Evaluate all petroleum tank pollution cases and develop a professional opinion seeking reasonable corrective action solutions.
- Audit and approve payment of initial, supplemental, final and resubmitted claims for reimbursement of reasonable and integral corrective action cost, under the laws and regulations governing the program.
- Review and approve work plans, purchase orders and change orders that are determined to be technically sound and fiscally reasonable, including costs, time schedules and pay-for-performance contracts.
- Assist tank owners with recognizing and understanding controlling parameters and opportunities for greater environmental cleanup efficiency.
- Interpret statutes and codes to local officials, private citizens, environmental health officials, consulting engineers, industry representatives and appropriate agencies.

APPLICANT SOURCE: ALL SOURCES